

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
June 14, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer presided. No Board members were present.

Earlyne B. Perkins appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. The Handy Ski
File Number: 2012-02362
Start Time : 9:31 a.m.
End Time : 9:50 a.m.
NO DECISION MADE

A – Matthew Liszewski

2. Timothy S. Boutchyard
File Number: 2012-02957
Start Time : 11:01 a.m.
End Time : 11:34 a.m.
NO DECISION MADE

A- Timothy Boutchyard

3. Liebert Corporation
File Number: 2012-03107
Start Time: 2:35 p.m.
End Time : 2:56 p.m.
NO DECISION MADE

A- Matt Dixon
Atty-Glen Varchetti
W-Kris Green

The meeting adjourned at 2:56 p.m.

Board for Contractors

E. G. Middleton, III, Chairman

Gordon N. Dixon, Secretary

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